I am Md. Mehedi Hasan, addressing the selection criteria below which will demonstrate my personal qualities, skills, abilities, knowledge, and qualifications:

**Capacity to Communicate Effectively**

In my education life, I worked as a research assistant to my honorable departmental teacher Professor Dr. Naznin Islam in the context of “Migration” at the area of Kamlapur railway station during April to June 2012. I also conducted several types of field researches on Local Government, Upazilla Parishad, and Election Procedure as a part of the educational courses. All those things required a good communication skill among the respondents, the team members and as well as the authorized personnel. I think those situations describes that I have at least a hopeful communication skill with the people and without it I couldn’t able to complete the task properly.

**Organizational and Administrative Skills**

In my BSS and MSS, I was enrolled in Management, Administration and Organizational Behavior related courses which helped me to enhance my theoretical knowledge. And working as a Senior Officer in Black Bryont Media & Business Ltd. from August 01, 2012 to February 14, 2013, helped me to gain some practical knowledge. So if I got an opportunity of working here than I can apply acquired managerial, organizational and administrative knowledge and skills to increase organizational efficiencies.

**Ability to Work as Part of a Team**

During my education career, I was a regular member of the official cricket and football team of the department. I had organized several cultural programs like Pahela Baishakh, Nobin Boron etc. And I am a former member of a voluntary group named “Friend Society of Rangpur” which was founded by some of my friends. Through which we are promised to help poor students, helpless people by providing scholarship, educational materials, distributing clothes and so on. All these works need a mentality of working together as a team and cannot be done alone. So I think I always bear the mentality to work as a team member and that will lead me to an adaptable attitude in all situations.

**Customer Service Skills**

I worked as a Customer Service Representative (CSR) in Airtel Bangladesh Limited from January 01, 2014 to June 30, 2014. I had to perform the following duties and responsibilities there:

1. Social Compliance,

2. Customer Support,

3. Social Media Activities,

4. Operating Company's Social Media Pages/Sites

5. Make a good interaction with the customers.

Airtel Bangladesh Limited is still a largest mobile operator company in Bangladesh which needs an urgent response to the customer complaints and inquiries. And during my tenure I was very attentive, loyal, responsive and compatible with my duties and responsibilities which proved that my practical experience of social attitudes, manners and communication behaviors will help me to make myself capable of every challenging environment.

**Ability of Managing Projects**

In my education life, I have some courses titled Project Management, Research Methodology, NGO Management and Entrepreneurship, Public Policy Analysis, Development Theories and Administration from where I gathered some theoretical knowledge regarding project activities to meet the project requirements and to meet unique goals and objectives of the selected project.

From my education career, I have acquired quite a good knowledge in leadership, management, human relations, human behavior, communication, motivation and so on. I think those theoretical qualifications will help me to apply my acquired knowledge and skills to enhance my adaptability with changes and also to make myself capable of working with multi-cultural people throughout the world. I always have the aim to work in a world-renowned organization like yours. This position is a perfect opportunity for me to fulfill my ambitions and utilize my qualifications. I just need an opportunity to prove myself and I am ensuring that I won’t give you a chance to repent.